

# AIRPORT RULES AND REGULATIONS

Ministry of Commerce and Trade  
Bureau of Commercial Regulation

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## PART I. GENERAL PROVISIONS

- 1.1 The following Rules and Regulations are hereby promulgated by the Ministry of Commerce and Trade in accordance with Title 8, PNC, Public Law 3-30 and Executive Order No. 98 and shall have the force and effect of law.
- 1.2 Purpose: The purpose of these rules and regulations is to protect and insure the general public interest and safety, the safety of persons operating, using, or traveling in aircraft, and the safety of persons and property on land or water, and commensurate with and for the purpose of developing and promoting airport usage and aeronautics in the Republic of Palau and under the jurisdiction and control of the Ministry of Commerce and Trade, as designated under Title 8 of the Palau National Code and Public Law 3-30.
- 1.3 Definitions: The following terms, as used in these rules and regulations, shall have the following meanings.
- (a) “Aeronautics” means the science and art of flight.
  - (b) “Aircraft” means any contrivance now known hereafter invented, used or designed for navigation or flight in the air.
  - (c) “Airport” means any area of land or water which is used or intended for use for the landing and takeoff of aircraft, and any appurtenant areas which are used or intended for use for airport buildings or other airport facilities or rights of way, including approaches, together with all airport buildings and facilities located thereon.
  - (d) “Minister” means the Minister of Commerce and Trade.
  - (e) “Ministry” means the Ministry of Commerce and Trade.
  - (f) “Director” means the Director of the Bureau of Commercial Regulation as designated by the Minister of Commerce and Trade.
  - (g) “Chief” means the Chief of Transportation, Communication and Marine Enforcement as designated by the Director of the Bureau of Commercial Regulation.
  - (h) “Airport Manager” means the manager situated at the Airport and designated by the Director of the Bureau of Commercial Regulation.

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- (i) “Bureau” means the Bureau of Commercial Regulation as established by Executive Order No. 98 and under the Ministry of Commerce and Trade.
- (j) “Federal Aviation Regulations” shall mean United States Federal Aviation Regulations as currently amended and promulgated by the United States Federal Aviation Administration.
- (k) “Fuel Handling” shall mean the transportation, delivery, fueling, and draining of fuel or fuel waste products.
- (l) “Fuel Storage Area” shall mean and include any portions of the Airport designated temporarily or permanently by the Bureau as areas in which gasoline or any other type of fuel may be stored, including but not limited to gasoline tank farms and bulkheads, piers, or wharves at which fuel is loaded.
- (m) “Operational Area” shall mean any place on the Airport not leased or demised to anyone for exclusive use, and not a public area, highway, or public vehicular area; but shall include the runways, public taxiways, public ramp and apron area, public cargo ramp and apron areas, public aircraft parking and storage areas, and fuel storage area.
- (n) “Operator” shall mean the owner of an aircraft or any person who is using an aircraft for the purpose of operation by himself or his agents.
- (o) “Permission” or “Permit” shall mean permission granted by the Bureau unless otherwise herein specifically provided. “Permission” or “Permit” whenever required by these Rules and Regulations shall always mean written permission, except that verbal permission in specific instances may be granted under special circumstances where the obtaining of written permission would not be practicable.
- (p) “Person” shall mean any individual, firm, partnership, co-partnership, corporation, trust association, or company (including any assignee, receiver, trustee, or similar representatives thereof) of the United State of America, any State or political subdivision thereof, any foreign Government, or the United Nations.
- (q) “Airport Rules and Regulations” shall mean these Rules and Regulations or subsequent amendments thereto.
- (r) “Public Aircraft Parking and Storage Area” shall mean that area of the Airport to be used for public aircraft parking and storage space for the parking and storing of

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aircraft, or for the servicing of aircraft with fuel, lubricants, and other supplies, or for making emergency repairs to aircraft, or for any or all such purposes.

- (s) “Public Cargo Ramp and Apron Area” shall mean and include any portions of the Airport designated and made available temporarily or permanently by the Bureau to the public for the loading or unloading, but not storage of freight, mail, supplies, and other cargo, but not passengers to and from aircraft for the purpose of performing such fueling and other ramp services, or for the purpose of parking mobile equipment actively used in connection with ramp operations, subject to reasonable rules and regulations regarding the use and operation of such equipment. All cargo storage shall be on building areas of the Airport designated for such use.
- (t) “Public Taxiway” shall mean and include any public taxiways designated for the purpose of the ground movement of aircraft on the Airport.
- (u) “Public Vehicular Parking Area” shall mean and include any portion of the Airport designated and made available, temporarily or permanently, by the Bureau for the parking of vehicles.
- (v) “Runway Area” shall mean and include any portion of the paved runway as well as the clear zones and field area to the lateral clearance lines of said runway.
- (w) “Vehicle” shall mean and include automobiles, trucks, buses, motorcycles, horse-drawn vehicles, bicycles, push cars, and any other device in or upon or by which any person or property is or may be transported, carried, or drawn upon land, aircraft excluded.
- (x) “Ingress and Egress” as herein used refers to the use of an area, or portion of the Airport, as a means of going from one place to another without undue delay.

### 1.4 General Rules:

- (a) All aeronautical activities at the Airport, and all flying of aircraft departing from or arriving at the Airport, shall be conducted in conformity with applicable provisions of the regulations of the Federal Aviation Administration, or any successor agencies.
- (b) The owner, pilot, agent, or his duly authorized representative agrees, as a condition of use of the Airport, to release and discharge the Government of Palau,

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its officers, and its employees of and from any liability for any damage which may be suffered by any aircraft and its equipment, and for any personal injury or death, except where such damage, injury, or death is due solely to the negligence of the Government of Palau, its officers or its employees.

- (c) All persons using any part of the Airport shall be held liable for any property damage caused by carelessness and negligence on or over the Airport, and any aircraft being operated so as to cause such property damage may be retained in the custody of the Bureau and the Bureau may have a lien on said aircraft until all charges for damages are paid. Any person liable for such damage agrees to indemnify fully and to save and hold harmless the Government of Palau, its officers, and its employees from claims, liabilities, and causes of action of every kind, character, and nature and from all costs and fees (including attorney's fees) connected therewith, and from the expenses of the investigation thereof.
- (d) The pilot or operator of any aircraft involved in an accident causing personal injury or property damage shall, in addition to all other reports required to be made to other agencies, make a prompt and complete report concerning said accident to the office of the Director or his designated representative. When a written report of an accident is required by the Federal Aviation Regulations, a copy of such report may be submitted to the Director or his designated representative in lieu of the report required above.
- (e) Subject to compliance with appropriate Federal Aviation Regulations, the aircraft owner shall be responsible for the prompt removal of all disabled aircraft and parts of such aircraft at the Airport, as reasonably directed by the Director or his designated representative. In the event of the owner's failure or refusal to comply with such directions, such disabled aircraft or any and all parts thereof may be removed by the Bureau at the owner's expense and without liability for damage which may be incurred as a result of such removal.
- (f) The Director or his designated representative shall have the right at any time to close the Airport in its entirety or any portion thereof to air traffic, to delay or restrict any flight or other aircraft, and to deny the use of the Airport or any portion thereof to any specified class of aircraft or to any individual or group any such action to be necessary and desirable to avoid endangering persons or property and to be consistent with the safe and proper operation of the Airport. In the event the Director believes the conditions of the Airport to be unsafe for landing or takeoffs, it shall be within his authority to issue, or cause to be issued, a NOTAM (Notice to Airmen) closing the Airport or any portion thereof.

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- (g) All aircraft landing or taking off at the Airport shall have a properly functioning two-way radio capable of communicating with the Airport Communication System.
- (h) The Director or his designated representative may require from time to time and may designate, at his discretion, appropriate locations for the registration of pilots and aircraft using the Airport, and such pilots shall comply with the requirements of such registration. The payment of rentals, fees, and charges relating to the use of Airport premises and facilities shall be made before takeoff. In lieu of such payment, satisfactory credit arrangements shall be made by the pilot or owner of aircraft with the office of the Bureau or such office as may be otherwise designated by the Director before such pilot leaves the Airport.

### 1.5 Compliance with Rules and Regulations

Any permission granted by the Bureau, directly or indirectly, expressly or by implication, to any person or persons, to enter or use the Airport, or any part thereof (including aircraft operators, crew members and passengers, spectators, sightseers, operators of pleasure and commercial vehicles, officers, and employees of airlines, and any other persons occupying space on or within the Airport, persons doing business with the Bureau, its lessees, or sublessees and permittees, and any other persons whatsoever) is conditioned upon strict compliance with these Rules and Regulations.

### 1.6 Commercial Activity

No person shall carry on any commercial activity whatsoever at the Airport without the written consent of the Minister or designated representative.

### 1.7 Sightseeing Flights

No person shall conduct sightseeing flights at the Airport except under a permit from the Minister or his designated representative establishing the conditions and specifying fees payable to the Airport for such privileges. By "Sightseeing Flights" is meant flights on which passengers are carried for hire, and which originate and terminate at the Airport, with no intermediate stops other than emergency stops. Sightseeing passengers shall not be subject to passenger service fees.

### 1.8 Parking and Storage of Aircraft

Unless otherwise provided by a lease or other contractual agreement, no person shall use

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any area of the Airport (other than the public aircraft parking and storage areas) for parking and storage of aircraft without the permission of the Director or his designated representative. If notwithstanding the above prohibition, a person uses such areas for parking or storage as aforesaid, without first obtaining permission, then the Minister or his designated representative shall have the authority to order the aircraft removed, or to cause the same to be removed and stored at the expense of the owner or consignee thereof, without responsibility or liability for damages arising therefrom.

### 1.9 Storage of Cargo, Etc.

Unless otherwise provided by a lease or other contractual agreement, no person shall use any area of the Airport for storage of cargo or any other property without permission of the Minister or his designated representative. If, notwithstanding the above prohibition, a person uses such areas for storage as aforesaid, without first obtaining such permission, then the Minister or his designated representative shall have the authority to order the cargo removed and stored, at the expense of the owner or consignee thereof, without responsibility or liability for damages arising therefrom.

### 1.10 Payment of Charges

- (a) No person shall land an aircraft on or take off from the Airport, or use an operational area, except upon the payment of such fees and charges as may from time to time be approved and published by the Minister or his designated representative, unless such person is entitled to use such area under a lease or other contract providing therefor. Except as otherwise provided therein, any operating rights under a lease or contract shall be null and void if the payment of fees and charges for the use of the Airport are more than ninety (90) days in arrears, and any subsequent landings or takeoffs of an aircraft from the Airport or use of an operational area shall be upon payment of such fees and charges at the time of use as provided for in Part 12 hereof.
- (b) Except as otherwise specifically provided in an agreement to which the Bureau is a party, all fees and charges due to the Bureau from any person, arising out of the use and/or occupancy of any Airport of the Republic of Palau, shall be due ten (10) days after the delivery of the Bureau's invoice. In the event that the Minister finds that a particular airline, concessionaire, tenant, or other Airport user is habitually late in the payment of invoices, or in the event that a particular invoice is not paid within ten (10) days, the Minister or his designated representative may, in his sole judgment, and upon advice to the debtor, shorten the time for the payment of future invoices to an including a requirement for payment within 24

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hours of deliver of the invoice.

1.11 Use of Operational Areas

No person shall use or occupy an operational area for any purpose whatsoever, except for a purpose pertaining to the landing, takeoff operations and servicing of aircraft, airline activities associated with aircraft, or governmental agencies in the performance of their functions or for a purpose connected with the maintenance and operation of the Airport.

1.12 Commercial Photography

No person, except a representative of tenant airline, or press or television representatives authorized by the Bureau in the performance of their duties, shall take still, motion, or sound pictures, nor shall they transmit any program for commercial purposes on the Airport, without permission of the Director or his designated representative.

**PART II. OPERATION OF VEHICLES**

2.1 Required Licenses

No vehicle shall be operated in or upon a public vehicular parking area, or any road within the Airport, or upon any of the operational areas of the Airport unless:

- (a) The driver thereof is duly authorized to operate such vehicle under the laws of the Republic of Palau, except that approved ramp equipment may be operated on the public aircraft area by accredited employees certified by their employer to the Director or his designated representative as qualified to operate such equipment; and
- (b) Such vehicle is registered in accordance with the laws of the Republic of Palau or is specifically authorized by the Minister or his designated representative to be operated on or within the Airport, but not on public highways or in parking areas.

2.2 Obeying Signals and Orders

Every person operating a vehicle in or upon a public vehicular parking area, operational area, or any road within the air terminal, must at all times comply with any lawful order, signal, or direction of any authorized representative of the Bureau or of any Airport Security Officer. Whenever traffic is controlled by traffic lights, signs, mechanical or electrical signals, or pavement markings, all such shall be obeyed unless an authorized

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Bureau representative or Airport Security Officer directs otherwise.

### 2.3 Speed Limits

All vehicles operated within the Airport shall comply with the speed limits prescribed and posted by the Minister or his designated representative.

### 2.4 Vehicles Within Operational Areas

No vehicle shall be operated within any Operational Area, except as authorized by the Minister or his designated representative, who may require that such vehicles display visible identifying symbols or numbers. The movement of vehicles may be restricted by the Minister or his designated representative to specific zones within the Operational Areas.

### 2.5 Responsibility in Cases of Accidents

In addition to all other requirements of law, the driver of any vehicle involved in an accident within the Airport area which results in injury or death to any person or damage to property, shall make a report to an Airport Security Officer, or Police Officer assigned to the Airport, within four (4) hours of such accident.

### 2.6 Right-of-Way

- (a) The driver of a motor vehicle shall, on approaching an intersection, give right-of-way to every vehicle which is approaching to enter said intersection from the main street to entrance or departure to the terminal area whenever traffic is not regulated by traffic signals, signs, or security or police officers.
- (b) On approaching a street, intersection, or junction of any road, speed shall be reduced. Likewise, speed shall be reduced on approaching any public conveyance which has stopped to discharge or take on passengers.

### 2.7 Parking

- (a) No person shall park a motor vehicle on the Airport except in an area specifically designated and posted for parking.
- (b) No person shall park a motor vehicle in any area on the Airport for a period longer than is prescribed and posted for that space by the Minister or his designated



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representative.

- (c) No person shall park a motor vehicle in a restricted or reserved area on the Airport unless he displays, in the manner prescribed by the Minister or his designated representative, a parking permit issued by the Bureau for that area.
- (d) No person shall park a motor vehicle on the roadways of the Airport.
- (e) No person shall abandon a motor vehicle on the Airport. A motor vehicle will be presumed abandoned if it is left parked and unattended for a period greater than forty-eight (48) hours, unless it is parked in a space specifically set aside for long term parking.
- (f) No person shall park a motor vehicle on the Airport, in a space marked for the parking of vehicles, in such a manner so as to occupy a part of another marked space.
- (g) No person shall leave a motor vehicle unattended or parked on the Airport with a key in the ignition switch, or the motor running, or a key in the door lock, or with an open door.
- (h) No person shall park a motor vehicle at any place on the Airport in violation of any sign posted by the Minister or his designated representative.
- (i) No person shall park a motor vehicle within ten (10) feet of a fire hydrant or in front of a driveway.
- (j) Except as otherwise authorized by the Minister or his designated representative, no person shall park a motor vehicle for the purposes of cleaning, polishing, or repairing said vehicle except for those minor repairs necessary to remove said vehicle to an authorized area or from the Airport.
- (k) Every parked motor vehicle shall be parked, when parallel to the roadway, to its extreme right and at a distance of not more than six (6) inches from the sidewalk or promenade, unless the parking space is otherwise marked. The entrance and exit of passengers shall be on the right-hand side of the vehicle.

### 2.8 Implementing Rules

- (a) Notice of Violation. Any person violating any of the provisions of Parts 2.1

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through 2.7, inclusive, shall be given written notice thereof by a duly authorized employee of the Bureau.

- (b) Form of Notice. The written notice shall be in a form prescribed by the Minister or his designated representative. The form shall be prepared in duplicate, with the original copy being served upon the violator in the manner provided herein, and the duplicate copy being returned to the Office of the Minister or his designated representative.
- (c) Manner of Service. Service of the Notice of Violation shall be served upon the violator as follows: If the violator is physically present at the scene of the violation, the Notice of Violation shall be served upon him personally. If the violator is not so present, service may be effected by leaving the Notice of Violation upon the windshield of the offending vehicle, or alternatively upon any other prominent place upon such vehicle.
- (d) Who May Serve. Persons authorized to serve the Notice of Violation provided for herein are the Minister or his designated representative, an employee of the Bureau assigned to such duties.
- (e) Denial of Liability. Any person against whom a violation of any of the provisions of Parts 2.1 through 2.7, inclusive, is alleged shall have ten (10) days either to deny liability therefor, or to pay the fine as established herein. The Notice of Violation shall state that failure to pay the fine assessed within the ten (10) day period may result in collection of said fine through courts of the Republic of Palau.
- (f) Schedule of Fines. The schedule of fines to be assessed for the violation of Parts 2.1-2.7, inclusive, of these Rules and Regulations shall be as follows:

Part 2.3 . . . . .	\$ 20.00
Part 2.1, 2.2, 2.4, 2.5 and 2.6 . . . . .	10.00
Part 2.7 . . . . .	5.00 + towing charges

2.9 Removal of Vehicles

Whenever a vehicle is parked so as to create a blockage or other hazard to the orderly flow of traffic to, in, or from the Airport, or when a vehicle has been abandoned, the Minister or his designated representative may order the vehicle removed to an authorized

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parking location, or to the Airport impound lot, if no authorized space can be found at the Airport, the Minister or his representative may remove such vehicle to other authorized areas outside the Airport. All abandoned and impounded vehicles shall be removed to a location where the owners may reclaim them in accordance with applicable laws and regulations, and upon payment of fines or charges established by the Minister or his designated representative.

### 2.10 Taxicab Operations and Permits

Before being permitted to load passengers at the Airport, a taxicab shall:

- (a) Be currently licensed as a taxi operator by the Republic of Palau.
- (b) Have secured from the Minister or his designated representative a current written authorization enabling such loading.
- (c) Have paid to the Minister or his designated representative the appropriate fees, if any, required for said permit.

Taxicabs shall conduct their business at the Airport in a manner and at places to be designated from time to time by the Minister or his designated representative by written notice to the permit holders and otherwise in accordance with these Rules and Regulations.

All taxicabs shall be stopped or parked in such a manner and in such areas as may be designated from time to time by the Minister or his designated representative.

Operators of taxicabs shall load passengers at the terminal complex only in designated loading zones as may be from time to time prescribed in writing by the Minister or his designated representative.

Only taxicab operators authorized in writing by the Minister or his designated representative may solicit taxi fares on the Airport premises; provided, however, that the Minister nor his designated representative will not issue an exclusive authorization under this subparagraph to any one taxi company, group, or taxi operator; and provided further that solicitation shall be expressly restricted to the curbside area outside of the Airport terminal building arrival and departure areas designated by the Minister or his designated representative. The term "solicitation" as used in this subparagraph shall be specifically defined to mean the asking of a passenger or other person if he or she desires a taxicab. Upon request, taxicab operators shall courteously inform passengers or others of alternate

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means of ground transportation, the location, and frequency, if any exists.

Taxicab drivers or any other persons connected therewith shall be specifically prohibited from soliciting taxicab fares on the Airport at places other than those designated by the Minister or his designated representative. Cruising of taxicabs is prohibited.

Taxicab permits shall be valid for a period of one (1) year commencing at the beginning of the fiscal year of the Airport, which at the present time commences on October 1 of each year. Initial permits granted upon the promulgation of these regulations and any permits granted during a fiscal year shall have the annual fees prorated according to the length of time the permits will remain valid.

All permits will expire automatically on September 30 of each year. A taxicab permit may be revoked by the Minister or his designated representative provided, however, that just cause for revoking such permit is established and ample warnings have been issued to such permit holder by the Minister or his designated representative. Such procedures will be made part of the permit issued to taxicab operators. Each taxicab company or taxicab operator holding a permit shall pay a monthly fee to the Bureau, in advance, of five dollars (\$5.00) per month for each taxicab owned or operated by said permit holder which regularly services flights arriving at the Airport.

Each taxi servicing the Airport must carry the following minimum coverages of insurances:

Liability for bodily injury, including death (limits \$10,000 each person, \$20,000 each accident) and for property damage (limited \$5,000)

Upon expiration of a permit or at the close of a fiscal year, the Minister or his designated representative may change fee schedules as is deemed in the interest of the Bureau.

### 2.11 Permit/Lease Requirements for Rent-A-Car Services

No rent-a-car business or solicitation for such business may be conducted upon or within the Airport unless:

- (a) Such operation is permitted under the terms of a valid lease agreement with the Bureau. The terms of all lease agreements will be negotiated between such businesses and the Minister or his designated representative; or
- (b) Such business shall obtain and have in force a written permit issued by the

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Minister or his designated representative upon such terms and conditions as he shall deem to be in the best interest of the Ministry of Commerce and Trade. Permit fees shall be \_\_\_\_\_ dollars (\_\_\_\_\_) per month for the first ten cars owned by the rent-a-car business and \_\_\_\_\_ dollars (\_\_\_\_\_) for each additional ten (10) cars owned by the rent-a-car business per month which sum is payable monthly in advance.

Permit fees are subject to change-from time to time as the Minister or his designated representative may deem necessary provided that the effective date shall commence at the beginning of each fiscal year or October 1 of each year. A Thirty (30) day notice of such changes will be issued in advance to permit holders.

Rent-A-Car lease and permit holders will be designated a parking area for their vehicles. Owners desiring permits will present legal documentation of the number of cars used in the rent-a-car business. Owners found to have made a misrepresentation to the Minister or his designated representative may have the permits revoked or may be subject to a fine as the Minister or his designated representative deem necessary.

Permits for rent-a-car businesses shall be issued on a one (1) year or two (2) years basis as such owners may prefer and such fees must be paid in advance to the Bureau.

### 2.12 Group Transportation Permits

No owner or operator of any vehicle carrying passengers for hire, including tour buses or any hotel/motel vehicles carrying hotel guests, shall pick up or unload passengers at the Airport without a written permit issued by the Minister or his designated representative, which permit among other requirements with respect to safety, licensing, insurance requirements, and traffic regulations, shall prescribe fees and shall state what privileges are granted by the permit issued. Permits issued under this rule will not be exclusively issued to any one business, hotel, or motel providing such services. A designated parking area for such vehicles will be made available.

Fee schedules shall be as follows:

- (a) Non-hotel/motel buses, limousines, or stretch-Out (Licensed for Hire) vehicles and hotel/motel vans shall be assessed a monthly fee of fifty dollars (\$50.00) per vehicle.

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- (b) Hotel-Motel Buses (Owned, Leased, or operated) shall be assessed a monthly fee of three hundred dollars (\$300.00) per vehicle.
- (c) Vehicles in (a) class frequenting the Airport less than ten (10) trips per month shall be assessed thirty dollars (\$10.00) per trip.
- (d) Vehicles in (b) class frequenting the Airport less than ten (10) trips per month shall be assessed thirty dollars (\$30.00) per trip.

Fees for (a) and (b) above shall be paid in advance either on a monthly or yearly basis as such owners or operators prefer. Fees for (c) and (d) shall be paid at the time of entry onto the Airport premises. Permit stickers may be issued on a daily, monthly, or annual basis by the Bureau.

Fee schedules may be changed as is deemed in the interest of the Bureau; provided, however, that such fee changes are not made effective until the expiration of an existing permit. Permits are to be displayed on such vehicles in a visible and inspectible place. Should fee schedules be changed, written notification will be made available to permit holders.

### **PART III. GENERAL OPERATION OF PUBLIC AIRCRAFT AREA**

#### **3.1 Identification**

Drivers of all vehicles operating on the Operational Areas shall obtain permission from the Minister or his designated representative before entering upon the taxiways and runways. At all times that the Airport is open such vehicles shall have a functioning radio receiver in operation or an overhead yellow light shall be displayed, or it shall be painted bright yellow, or it shall display a checkered flag, not less than three (3) feet square of international orange and white, the checks being at least one (1) foot on each side; and between the hours of sunset and sunrise conspicuous overhead operating yellow lights shall be displayed. The Minister or his designated representative shall in all cases specify in writing the identifications required.

#### **3.2 Enplaning or Deplaning Passengers**

No vehicles shall move on or across the public ramp and apron areas while passengers are enplaning or deplaning, except in conformity with traffic directives issued by the Minister or his designated representative. No vehicle Operational Area during the hours of darkness.

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### 3.3 Safety of Aircraft Operation

The Minister or his designated representative may suspend or restrict any or all operations without regard to weather conditions whenever such action is deemed reasonably necessary in the interest of safety.

### 3.4 Deviation from Rules

Any deviation from these Rules shall be coordinated with the Minister or his designated representative prior to conducting operations which are contrary to provisions herein contained, except that the Minister or his designated representative may temporarily authorize deviation or suspension of portions of the Rules as may be required in the interest of safety. Any deviation from these Rules shall be the sole responsibility of the person conducting the operation which is not in strict accord with the provisions herein contained.

## **PART IV. TAXIING RULES**

### 4.1 Taxiing and Ground Rules

- (a) No aircraft engine shall be run at the Airport unless a pilot or a certificated A&P (airframe and powerplant) mechanic qualified to run the engines of that particular type of aircraft is attending the controls.
- (b) No person shall taxi an aircraft on the Airport until he has ascertained that there will be no danger of collision with any persons or objects.
- (c) All aircraft shall be taxied at a safe and reasonable speed.
- (d) All aircraft operating on the Airport shall be equipped with wheel brakes in proper working order.
- (e) No aircraft shall taxi between the airline passenger terminal gates and aircraft parked on the terminal apron.
- (f) Where taxiing aircraft are converging, the aircraft involved shall pass each other bearing to the righthand side of the taxiway unless otherwise instructed by Traffic Control.
- (g) No aircraft shall be taxied into or out of any hangar under its own power.

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- (h) All aircraft being taxied, towed, or otherwise moved at the Airport shall proceed with navigation lights on during the hours between sunset and sunrise.
- (i) Aircraft engines shall be started or operated only in the places designated for such purposes by the Bureau.
- (j) All repairs to aircraft or engines shall be made in the areas designated for this purpose. Adjustments and repairs may be performed on air carrier aircraft at gate positions on the terminal apron when such repairs can be accomplished without inconvenience to other persons. Any aircraft being repaired at a gate position shall be moved immediately upon the request of the Minister or his designated representative. No aircraft engine shall be run up above idle power for test purposes at any gate position.
- (k) Aircraft shall not be washed except in areas and in the manner designated by the Bureau.

### **PART V. TRAFFIC PATTERN, LANDING AND TAKEOFF**

#### **5.1 Left-Hand Traffic**

All aircraft in flight below fifteen hundred (1,500) feet above the ground surface within a three (3) mile radius of the Airport shall conform to a standard left-hand flow of traffic and to the designated traffic pattern, and to the following rules, unless specifically instructed otherwise by traffic control.

- (a) The traffic direction shall be as indicated by such devices as a segmented circle or by wind sock.
- (b) All landings and takeoffs shall be confined to the paved runway and shall not be conducted on a taxiway or apron, except by helicopters which may land on designated apron areas.
- (c) No turn shall be made after takeoff until the airport boundary has been reached and the aircraft has attained an altitude of at least four hundred (400) feet and has ascertained there will be no danger of collision with other aircraft.
- (d) Aircraft shall enter the traffic pattern on or before the downwind leg and shall exercise caution and courtesy so as not to cause aircraft already in the pattern to deviate from their course at the discretion of the pilot.



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### 5.2 Ceiling Limitations

When ceiling and/or visibility are less than those authorized by Federal Aviation Regulations for conduct of Visual Flight Operations, no takeoffs or landings are to be authorized at the Airport, except when proper clearance has been obtained from Traffic Control.

### 5.3 General Traffic Rules

- (a) In advance of any flight test, practice instrument flight, or practice low approach to be conducted within the Airport Clean Zone, the pilot shall make the necessary arrangements with the FAA Airport Traffic Controller on duty and shall receive clearance before starting such maneuvers, and shall observe all local traffic and avoid interference with the same.
- (b) No motorless aircraft shall land or take off from the Airport.
- (c) The Bureau shall have the right to deny the use of the Airport to any aircraft or pilot violating Bureau or Federal Regulations, whether at the Airport or elsewhere.
- (d) All aircraft operations shall be confined to hard-surfaced runways, taxiways, and aprons.

### 5.4 Helicopter Operations Rules

- (a) Helicopter aircraft arriving and departing the Airport shall operate under the direction of the Airport communication system at all times while within three (3) miles of the Airport.
- (b) Helicopter aircraft shall avoid fixed-wing aircraft traffic patterns and altitudes to the maximum extent possible.
- (c) Helicopters shall not be taxied, towed, or otherwise moved with rotors turning unless there is a clear area of at least fifty (50) feet in all directions from the outer tips of the rotors.
- (d) Helicopter aircraft shall not be operated within two hundred (200) feet of any area on the Airport where unsecured light aircraft are parked.
- (e) During landings and takeoffs, helicopter aircraft shall not pass over any Airport

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buildings, structures, their adjacent auto parking areas, passenger concourses, or parked aircraft.

## **PART VI. RULES FOR GROUND OPERATIONS**

### 6.1 Engine Run-Up Restrictions

Aircraft engines shall be started or warmed up only by qualified persons and at the places designated for such purposes. At no time shall engines be run-up in hangars, shops, other buildings, or when spectators are in the path of propeller streams of jet blasts.

### 6.2 Aircraft Parking

Aircraft shall not be parked except in areas and in the manner designated for such purposes.

### 6.3 Area for Repairs

All repairs to aircraft or engines, except emergency repairs, shall be made at the spaces: designated for this purpose, and not in the area reserved for ramps, aprons, or terminal gate positions.

### 6.4 Runway Area Restrictions

No person or persons, except personnel authorized by the Minister or his designated representative shall be permitted to enter the public runway area.

### 6.5 Overparking of Aircraft on Apron

Any aircraft operator, upon notice from the Minister or his designated representative shall move or cause an aircraft to be removed from any portion of the public ramp and apron areas within twenty (20) minutes of such notification, notwithstanding the fact that the published tariffs of the Bureau may prescribe fees for ramp occupancy by aircraft, establishing definite periods of time for such purpose.

### 6.6 Power-In and Power-Out of Aircraft

(a) All jet aircraft parking anywhere on the apron at Palau International Airport shall be permitted to power-in and power-out as is the current practice and most efficient method of operation given facilities available at this time. Such

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operation shall be conducted in such a manner as to not pose a hazard to other operations or aircraft, nor inconvenience or discomfort to passengers in the departure area of the terminal nor in the process of boarding or deboarding another aircraft.

### 6.7 Running of Engines During Operations

No propeller-driver aircraft engine shall be operated while such aircraft is parked on the ramp for the purpose of or during the loading or unloading of passengers or cargo, unless (1) a duly authorized agent of the operator of the aircraft is present during such loading or unloading, and such agent shall take all necessary steps to assure the safety of passengers or other persons upon the ramp; and (2) the operator of such aircraft shall have deposited with the Bureau a certificate or other evidence of insurance, in a form and upon a company satisfactory to the Bureau, insuring the operator, the Bureau, and their respective agents, employees, and officers, against the risks of personal injury, loss of life, and property damage in an amount of not less than \$1,000,000 for each person, \$3,000,000 for each incident, and \$100,000 for property damage, provided that this insurance requirement shall not apply to any airline which has executed an operating agreement with the Bureau pursuant to Part 7.8 of these Rules and Regulations while such agreement remains in force and effect.

### 6.8 Flight Service Station

The Bureau operates a Flight Service at Palau International Airport. The purpose of the Flight Service Station is solely for the purpose of providing information to aircraft operators concerning weather, and for no other purpose.

This service is provided strictly as a convenience to aircraft operators, each of whom is free to obtain weather information from any other source whatsoever. No operator of an aircraft is entitled to rely on any information provided by the Flight Service Station, for any purpose whatsoever, whether such information relates to weather or any other subject matter.

Without limiting the generality of any of the foregoing, all aircraft operators are reminded that all decisions relating to the operation of aircraft in the air are outside the responsibility of the Bureau and the Flight Service Station; and that neither the Bureau nor its Flight Service Station has any authority to transmit any orders relating to the operation of aircraft in the air.

Every person who owns or operates an aircraft to, from, or within any Airport in the

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Republic of Palau which is under the direction and control of the Bureau, or within any airspace of the Republic of Palau, as a condition of such operation, hereby agrees to save, hold harmless, and indemnify the Bureau, the Government of Palau, and its agents, servants, wrkmen, officers, and employees, from any and all claims, demands, and liabilities whatsoever arising out of the operations of the Flight Service Station.

### PART VII. CONDITIONS OF USE OF AIRPORT

#### 7.1 Public Apron and Aircraft Parking Area Use

All aircraft, whether operated for revenue or nonrevenue purposes, shall use the Public Apron and Aircraft Parking Area only under the conditions stated in these Rules and Regulations and shall be subject to such fees and charges as may from time to time be approved and published by the Bureau.

#### 7.2 Departing Passenger Restrictions

All passengers departing from the Airport and being carried for hire shall be processed through the facilities of the terminal building, or other authorized facility, and the use of such facilities shall be subject to such fees and charges as may from time to time be approved and published by the Bureau.

#### 7.3 Arriving Passenger Restrictions

All terminating passengers and their baggage being carried for hire arriving at the Airport shall be processed through the facilities of the terminal building, or other authorized facility, and the use of such facilities shall be subject to such fees and charges as may from time to time be approved and published by the Bureau.

#### 7.4 Transit Passenger Restrictions

Passengers transiting the Airport may utilize, in common with the general public, the facilities of the terminal building. At any time, when required by the Republic of Palau Health, Immigration, and/or Customs regulations, all such transit passengers shall be held during any transit layover in a separate transit lounge provided by the Bureau. If transit passengers are so required to use such transit lounge, such passenger use shall be subject to such fees and charges for use thereof as may from time to time be approved and published by the Bureau.

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### 7.5 Restrictions on Purchase of Aviation Fuels

No aircraft may be fueled on the Airport unless the operator thereof has a valid agreement with the Bureau permitting such fueling, or unless said operator has obtained a written clearance therefor from the Minister or his designated representative. Such fueling clearance shall be issued to an aircraft operator upon showing the Minister or his designated representative that all of the conditions of use of the Airport have been or will be responsibly complied with, and the fees and charges have been, or will be paid under the terms hereof.

### 7.6 Cargo Operations

- (a) Except for tenants operating under a bona fide lease which provides otherwise, cargo may be boarded on aircraft only at locations designated by the Minister or his designated representative and subject to the conditions stated in these Rules and Regulations, and shall be subject to such fees and charges as may from time to time be approved and published by the Bureau.
- (b) Air cargo may not be accepted for carriage, or delivered to consignees, at airline ticket counters or inside any security fence at Palau International Airport; except that shipments not exceeding \_\_\_\_\_ pounds in weight and \_\_\_\_\_ inches in the sum of length, width, and height, may be accepted or delivered at ticket counters.

### 7.7 Security Screening

Whenever security screening of passengers departing from Palau International Airport and their carry-on baggage, is required by Federal or other applicable laws or regulations, such security screening shall be conducted electronically utilizing an electronic security screening system, and hand-screening of passengers and their carry-on baggage shall be permitted when deemed necessary by the Minister or his designated representative. The Bureau provides an electronic security screening system for this purpose, which is available for use by all airlines serving Palau International Airport on a reasonable and non-discriminatory basis. The use of said system is subject to the payment of such reasonable charges as may be established, either by agreement with the system's operator or otherwise.

### 7.8 Operating Agreement

No carrier providing scheduled service to or from any Airport shall utilize any terminal

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facility owned or operated by the Bureau unless such carrier shall have entered into a written operating agreement with the Bureau. Such agreement shall provide, among other things, that the failure to pay any fees and charge for the use of Airport facilities in the Republic of Palau shall be grounds for eviction from terminal facilities and the denial of the right of use of Airport facilities.

The Minister or his designated representative may suspend the enforcement of this Part 7.8 for a period not exceeding six (6) months from its effective date.

### **7.9 Notice of Airline Schedule Changes**

Every commercial airline operating regularly scheduled service to or from any Airport of the Republic of Palau shall, as soon as practicable, notify the Bureau of any and every change in the scheduled arrival and departure of its flights. The Bureau deems such notification necessary in order that the Bureau may assure that Airports are adequately staffed to handle such flights. If notification of a proposed schedule change is not provided to the Bureau at least forty-five (45) days prior to the effective date of such schedule change, the Bureau cannot guarantee that sufficient staff will be available at the Airport(s) affected.

## **PART VIII. CONDUCT OF THE PUBLIC**

### **8.1 Obstruction of Public Use**

No person shall travel by foot or vehicle on any portion of the Operational Area of the Airport, except upon the roads, walks, or places provided for the particular class of traffic, nor occupy the roads or walks in such manner as to hinder or obstruct their proper use.

### **8.2 Restricted Areas**

No person shall enter any restricted area of the Airport posted as being closed to the public without permission, except persons assigned to duty therein or authorized representatives of the Bureau.

### **8.3 Entrance Into Public Areas**

Operational areas, ramps, aprons, and loading positions are closed to the public, and no tenant, either corporate or personal, shall permit, any unauthorized person to gain access to the ramp either by private or common-use passageways or through private areas. No

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person shall enter upon the public ramp and apron area or public cargo ramp and apron area of the Airport without authorization, except persons assigned to duty therein or entering upon the public ramp areas for purposes of embarkation or debarkation.

### 8.4 Signs and Advertisements

No person shall post, distribute, or display signs, advertisements, circulars, printed or written matter of any kind or character at the Airport or on any leased premises therein where such signs are visible from any public area, except when authorized in writing by the Minister or his designated representative. All signs shall be of a design, size, and character and placed in a manner approved in writing by the Minister or his designated representative, and subject to such fees and charges as may from time to time be approved and published by the Bureau.

### 8.5 Soliciting of Funds

No person shall solicit funds, for any purpose whatsoever, at the Airport.

### 8.6 Selling, Soliciting, and Entertaining

No person, except those persons or firms authorized by written contract to do so, or any other persons with the written permission of the Minister or his designated representative for specific occasions, shall in or upon any area, platform, stairway station, waiting room, or any other appurtenance of the Airport:

- (a) Sell, or offer for sale, any article of merchandise.
- (b) Solicit any business or trade, including the carrying of baggage for hire, the shining of shoes or boot blacking, the rental or hire of cars, taxicabs, or aircraft.
- (c) Entertain any persons by singing, dancing, or playing any musical instrument.
- (d) Solicit alms.

### 8.7 Loitering

No person, who is unable to give satisfactory explanation of his presence, shall loiter in or about any toilet area, waiting room, or any other appurtenance of the Airport. Continued and willful violation of this rule by any individual will justify his ejection from the Airport; and admittance again thereto will be barred unless legitimate business can be

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proved.

### 8.8 Gambling

No person shall conduct or knowingly permit gambling in any form or operate gambling devices anywhere on the Airport, except as authorized by law.

### 8.9 Disorderly Conduct

Any person who shall commit any disorderly or obscence [sic] act on the Airport will be immediately ejected therefrom and admittance again thereto may be barred by the Minister or his designated representative.

### 8.10 Preservation of Property

No person shall:

- (a) Destroy, injure, deface, or disturb in any way any building, sign, furniture, equipment, marker, other structure, tree, flower, lawn, or other property on the Airport.
- (b) Walk or operate a vehicle on lawns and seeded areas on the Airport.
- (c) Abandon any personal property on the Airport.
- (d) Litter or dispose of any waste on any portion of Airport property or portion of access road.

### 8.11 Disposition of Waste Articles

No person shall dispose of paper, cigars, cigarettes, bottles, or any waste or refuse material, on the floor of any terminal building or grounds adjacent thereto, except in receptacles provided for such purposes.

### 8.12 Pets

- (a) No persons shall enter any public building or operational area of the Airport with any pet, except a "seeing-eye" dog, or one properly confined for shipment, on a leash, or confined in such a manner as to be under control.



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- (b) No tenant of the terminal buildings, or any employee of such tenant, shall be permitted to keep pets in the terminal buildings or on Airport premises.

### 8.13 Other Animals

No person shall permit livestock or any other animals under his or her control or custody to enter the Airport, except one properly confined for shipment. Any stray livestock or animal on the Airport will be disposed of by the Bureau in accordance with the laws and ordinances applicable thereto.

### 8.14 Sanitary Care

No person shall place, discharge, or deposit in any manner whatsoever any offal, garbage, or refuse in or upon any Airport road or operational area, except at such places and under such conditions as the Bureau may prescribe. Spitting on the floor or sidewalks of the terminal buildings is prohibited.

## **PART IX. USE OF PARTICULAR AND DESIGNATED AREAS**

### 9.1 Areas Designated for Specific Uses

Except as otherwise provided for in contracts with the Bureau, the use of the following designated areas shall be limited to the purposes stated:

- (a) Public aircraft parking and storage areas may be used only for parking and storing aircraft fuel and lubricants which must be in tanks, and other supplies for use on such aircraft, and for making repairs to aircraft.
- (b) Public ramp and apron areas may be used only for loading and unloading passengers, cargo, mail and supplies, to or from aircraft, servicing aircraft with fuel and lubricants, performing the operations commonly known as “ramp service,” performing inspections, minor maintenance, and other services upon or in connection with aircraft incidental to performing “ramp service” and parking mobile equipment actively used in connection with such operations. Washing of aircraft, vehicles or other equipment is prohibited.
- (c) Public taxiways may be used only for the ground movement of aircraft to, from, and between runways, public cargo ramp and apron areas, public ramp and apron areas, public aircraft parking and storage areas, and other portions of the Airport; and for the movement of approved ramp equipment and Airport equipment

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properly identified.

- (d) Runways may be used only for the landing and takeoff of aircraft and for the towing of aircraft to the closest towing exist thereupon after completion of landing roll. No braked wheel turns will be permitted on the runways.
- (e) Airport roads may be used as a means of ingress and egress for vehicles to, from, and between the public roads with which such roads connect, and the various buildings and land areas at the Airport abutting upon such roads; and sidewalks along such roads (and other portions of such roads, when designated for that purpose) may be used by pedestrians as a means of ingress and egress to, from, and between various portions of the Airports.
- (f) In case of labor disputes, picketing or other demonstrations shall be confined to the entrance road of the Airport, and in no event within five hundred (500) feet from the terminal buildings.
- (g) Hallways, corridors, lobbies, and waiting rooms in passenger terminal buildings may be used as a means of ingress and egress to, from, and between the Airport roads and the ramp and apron space and the various offices and places of business within the terminal buildings. Such hallways, corridors, lobbies and waiting rooms may also be used at such places of business for the purposes of carrying on any transactions authorized by a valid lease, permit, or license from the Bureau pursuant to which such place is maintained and operated.
- (h) Hallways, corridors, and lobbies in buildings to which members of the public are admitted, other than passenger terminal buildings, may be used as a means of ingress and egress to, from, and between the Airport highways and other portions of the Airport, abutting upon such buildings, and the various offices and other places of business in such buildings.

### 9.2 Personnel Authorized to Use Areas

Nothing herein contained shall be construed to limit the use of any area, or portion of the Airport, by officers of employees of the Bureau, or by contractors acting specifically on behalf of the Bureau or to present any security officer, fireman, or other public officer of employee, from entering upon any part of the Airport when properly required in the performance of his or her official duties.

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### 9.3 Compliance with Rules and Regulations

The use of the foregoing areas and portions of the Airport is subject to compliance with these Rules and Regulations, and the payment of such rates, fees, or charges as may be established by the Bureau for such use.

## **PART X. SAFETY PROVISIONS**

### 10.1 Dangerous Acts

No persons in or upon the Airport shall do, or omit to do, any act if the doing or omission thereof endangers unreasonably, or is likely to endanger unreasonably, persons or property.

### 10.2 Smoking

- (a) No person shall smoke or carry lighted cigars, cigarettes, pipes, matches, or any naked flame, in or upon any fuel storage areas, public ramp and apron areas, public cargo ramps and apron areas, or public aircraft parking and storage areas, or in any other place where smoking is specifically prohibited by signs, or upon any open space within fifty (50) feet of any fuel carrier or aircraft which is not in motion; nor shall any person throw from an open deck, gallery, or balcony, contiguous to such areas or such carriers or aircraft, cigars, cigarettes, or similar articles.
- (b) No person shall start fires of any type, including flare pot and torches, on any part of the Airport without permission of the Minister or his designated representative.

### 10.3 Explosives

No person shall without prior permission of the Minister or his designated representative, keep, transport, handle or store at, in, or upon the Airport any cargo of explosives or other dangerous articles which are barred from loading in or transportation by civil aircraft in the United States, under the provisions of the Federal Aviation Regulations.

No waiver of such regulations, or any part thereof, shall constitute, or be construed to constitute, a waiver of this Rule, nor an implied permission to keep, transport, handle, or store such explosives or other dangerous articles at, in, or upon the Airport.

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### 10.4 Use of Fire Extinguishers

Fire extinguishing equipment at the Airport shall not be tampered with at any time, nor shall it be used for any purpose other than fire fighting or fire prevention. All such equipment shall be kept inspected in conformity with the Regulations of the National Board of Fire Underwriters. Tags showing the date of the last inspection shall be attached to each unit, or records acceptable to fire underwriters shall be kept, showing the status of such equipment.

### 10.5 Storage of Inflammable Materials

No person shall keep or store any volatile inflammable liquids, gasses, signals flares, or other similar material in the hangars or in any other building on the Airport. Such material, however, may be kept in aircraft or vehicles in their installed supply or operating tanks, or in approved containers, or in rooms or areas specifically approved for such storage by the Minister or his designated representative.

### 10.6 Lubricating Oils

No person shall keep or store lubricating oils in or about the Airport; provided, however, that such material may be kept in aircraft or vehicles in their installed supply or operating tanks, or in containers provided with suitable draw-off devices, or in areas or sealed containers specifically approved for such storage by the Minister or his designated representative.

### 10.7 Fire Apparatus

All tenants, or lessees, or hangars, or shop facilities shall supply and maintain adequate and readily accessible fire extinguishers and fire equipment of the type approved by the Department of Public Safety. They shall be subject to the periodic inspection of the Department of Public Safety. The Minister or his designated representative may prescribe fire drills for all tenants from time to time.

### 10.8 Fuel Handling While Engines are Running

Aircraft fueling is prohibited while the engine of the aircraft being fueled is running, unless carried out in accordance with a previously approved company standard operating procedure.

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### 10.9 Proper Grounds

During all fuel handling operations, in connection with any aircraft at the Airport, the aircraft and the fuel dispensing, or draining apparatus, shall be grounded by wire to prevent the possibility of static ignition of volatile liquids.

### 10.10 Distance from Buildings

Aircraft fuel handling at the Airport shall be conducted at a distance of at least fifty (50) feet from any hangar or other building.

### 10.11 Fire Extinguishers Required

During fuel handling operations, in connection with any aircraft at the Airport, at least two (2) CO<sub>2</sub> fire extinguishers (15-pound or larger) or other type extinguisher approved by the fire under-writers shall always be immediately available for use in connection therewith.

### 10.12 When Passengers are Aboard

During fuel handling, in connection with any aircraft, no passenger shall be permitted to remain in such aircraft unless a cabin attendant is at the door and a passenger ramp is in position for the safe and rapid debarkation of passengers.

### 10.13 Smoking Near Aircraft

Smoking is prohibited in or about any aircraft or on any ramp, apron, or loading position. Only personnel engaged in fuel handling or in the maintenance and operation of the aircraft being fueled shall be permitted within a distance of fifty (50) feet of the fuel tanks of such aircraft during the fuel handling operations.

### 10.14 Starting Engines

No person shall start the engines of any aircraft when there is gasoline, or any type of fuel, on the ground under the aircraft. In the event of the spillage of gasoline, or any type of fuel, no person shall start an aircraft engine in the area in which the spillage occurred, even though the spillage may have been flushed, until permission has been granted for the starting of engines in that area by the Airport Fire Chief or his designee.

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### 10.15 Cleaning of Aircraft

Interior and exterior cleaning of aircraft shall be done only in areas designated or approved for that purpose.

### 10.16 Fuel and Oil Spillage

- (a) In the event of spillage or dripping of fuel, oil, grease, or any other material, except such spillage or dripping as may be normal in aircraft or vehicular operation, which may be hazardous or unsightly or detrimental to the pavement in any area at the Airport, the same shall be removed immediately. The responsibility for the immediate removal of such fuel, oil, grease, or other material will be discharged by the operator of the equipment causing the same, or by the tenant or concessionaire responsible for the deposit thereof.
- (b) Receptacles containing waste oil, or such waste oil, must be placed in containers provided by the tenant for such purposes for further disposition. Throwing oil on pavement or on any grassed or planted area is prohibited, and any offender shall be liable for damage thereto or subject to Part 11.5 of these regulations.

### 1.0.17 Enforcement of Safety Provisions

In case of any violation of these regulations, the Minister or his designated representative shall take such steps as may be required by the situation to prevent any harmful effects upon persons or property, and to preserve the safe and efficient operation of the Airport facilities.

## PART XI. MISCELLANEOUS PROVISIONS

### 11.1 Conformance with U.S. Regulations

All aeronautical activities at the Airport shall be conducted in conformity with the applicable provisions approved by the Federal Aviation Administration. The Air Traffic Rules as contained in the Regulations of the United States Federal Aviation Agency and other appropriate rules and regulations of that body as they pertain to aircraft operations on the Airport are hereby adopted by reference and made a part of these rules as though they were fully contained therein.

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### 11.2 Careless or Reckless Operation

No person shall operate an aircraft in a careless or reckless manner so as to endanger persons, life or property, or cause a disturbance of the peace.

### 11.3 Safety of the Public

The Ministry Minister shall, at all times, have authority to take such summary action as may be convenient or necessary to safeguard the public in attendance at the Airport.

### 11.4 Lost and Found Articles

Any person finding mislaid articles at the Airport shall turn them over to a Security Officer or to the Office of the Minister or the Office of his designated representative. Articles unclaimed by the owner within ninety (90) days after their finding will be considered as lost articles to be disposed of as prescribed by the Bureau. Nothing in this section will be construed to deny the right of scheduled air carriers to maintain lost and found services for their passengers.

### 11.5 Observance of Rules and Regulations

Tenants on the Airport are responsible for their employee's observance of the rules and regulations; however, for continued willful and flagrant violation, any employee of any tenant may be ejected or barred from the Airport by the Minister or his designated representative.

### 11.6 Penalties

- (a) The violation of these regulations is punishable by a fine of not to exceed one thousand dollars (\$1,000) or by imprisonment not to exceed three (3) months, or both upon conviction by a court of competent jurisdiction. Each violation shall constitute a separate enforceable offense.
- (b) Personal property or other goods placed on the Airport premises in violation of these Rules and Regulations may be removed from the place where found by the Minister or his designated representative and kept by the Ministry until reclaimed by the owner, or if not reclaimed, then disposed of the Ministry and in accordance with standard procedures thereof. Such articles may be reclaimed upon the payment of a fee, to be determined by the Minister or his designated representative, for the cost of storage and removal of the property in question.

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- (c) Nothing contained within this Part 11.6 shall in any way alter or restrict the rights and remedies of the parties having valid leases or other operating agreements with the Bureau as may be found in the respective agreements with the Ministry.

### **PART XII. SCHEDULE OF AIRPORT SERVICES AND USE FEES**

Pursuant to the authority vested in the Ministry to regulate the administration of airports in the Republic of Palau including the establishment of reasonable fees for services rendered including landing fees for aircraft and other reasonable charges for the use and enjoyment of airports and the services and facilities furnished in connection therewith, all as provided by Title 8, PNC, Public Law 3-30 and Executive Order No. 98 the following schedule of fees and charges for the use of the Palau International Airport, Airai, Palau is hereby established effective as below provided.

#### 12.1 Classes of Aircraft

- (a) Class I. Aircraft having a certified gross take-off weight (GTOW) of thirty thousand pounds (30,000 lbs) or more.
- (b) Class II. Aircraft having a certified GTOW or less than thirty thousand pounds (30,000 lbs).

#### 12.2 Rate Schedule

- (a) Airfield Use Charge

Class I. Sixty cents (\$0.60) per 1,000 pounds certified GTOW for each landing.

Class II. Seven dollars and fifty cents (\$7.50) for each landing.

- (b) Apron/Gate Use Charge

Class I. Ten cents (\$0.10) per 1,000 pounds certified GTOW for each use with four (4) hours maximum.

Class II. One dollar and fifty cents (\$1.50) for each use with four (4) hours maximum.



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(c) Aircraft Parking Charge

Class I. Fifteen cents (\$0.15) per 1,000 pounds certified GTOW for each 24 hours period or fraction thereof. Assessed within six (6) hours after landing.

Class II. One dollar and seventy-five cents (\$1.75) for each 24-hour period or fraction thereof. Assessed within six (6) hours after landing.

(d) Fueling Facilities Use Charge

Ten cents (\$0.10) per gallon of fuel in lieu of rent.

(e) Arrival and Departure Facilities Service Charges

(Excludes Palau domestic Flights).

Three dollars (\$3.00) per each terminating and each departing passenger in lieu of rent and government services. Such fee is to be assessed to the airline/carrier for each passenger utilizing airport facilities.

[sic] Departure Tax Charges

A departure tax is assessed to each departing passenger by the government of Palau in the amount of three dollars (\$3.00). Such fee is collected upon departure at the gate by the Revenue and Taxation Division.

(f) In-Transit Facility Service Charge

(Excludes Palau Domestic Flights).

Two dollars (\$2.00) per in-transit passenger, with a minimum charge of ten dollars (\$10.00) per flight, in lieu of rent and government services.

(g) Flight Delay Charges

(Excludes Palau Domestic Flights).

One hundred dollars (\$100.00) per hour, or fraction thereof, or delay in gate arrival or departure beyond thirty minutes of published or otherwise noticed, arrival and departure schedule unless notice is received by the Airport Manager at

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least two hours in advance, in lieu of government services.

(h) Flight Cancellation Charges

(Excludes Palau Domestic Flights).

Five hundred dollars (\$500.00) per cancellation of flight, in lieu of government services unless notice is received by the Airport Manager at least two hours in advance or scheduled arrival time.

12.3 Ground Rent

Any exclusive use of ground space on the Airport shall be subject to ground rent.

Any such exclusive use of ground space shall encompass the entire amount of ground space effectively occupied (i.e., in the case of a building or facility, the ground space underlying that building or facility; and, in addition, all surrounding area effectively utilized for setbacks, parking, access, etc., shall be included). In the case where such effectively utilized area cannot be precisely described, it shall be assumed that the effective area shall be, at a minimum, equal to five (5) times the ground space occupied by the building or facility.

12.4 Payment of Fees and Charges

All airlines and private owners using the Palau International Airport at Airai on a regular basis will be billed monthly by the Ministry of Commerce and Trade for fees accrued through the end of the preceding calendar month. Interest will be charged at the rate of one percent (1%) per month for fees not paid within thirty (30) days of billing. Fees shall be payable to the National Treasury and invoice copies attached. Irregular users, such as charter flights, shall make payment, before departure unless other payment arrangements are made with the Airport Manager. Exceptions to this section 12.4 of the Rules and Regulations may be made by the Minister or his designated representative as is deemed necessary by the Ministry.