

EXECUTIVE ORDER NO. 66

RE: Government Owned Motor Vehicles and Boats

WHEREAS the National Government owns and maintains a number of motor vehicles and boats for use by various government agencies, officials, and employees in the performance of official duties;

WHEREAS it is in the best interests of the National Government. to insure that such motor vehicles and boats are properly identified as the property of the National Government and that adequate records of all such motor vehicles and boats be maintained; and

WHEREAS there is a need for a policy regulating the use of government owned motor vehicles and boats to insure that such motor vehicles and boats are used exclusively for government purposes;

NOW THEREFORE, by the power vested in me as the President of the Republic of Palau under the Constitution and laws of the Republic of Palau, the following shall apply with respect to the identification and use of motor vehicles and boats owned by the National Government and assigned to the executive branch, its various departments, agencies, boards and commissions:

1. All such government motor vehicles and boats shall be assigned a Republic of Palau Identification Number by the Property and Supply Division of the National Government. The number shall be indelibly marked on the interior of the motor vehicle or boat in a location within the plain view of the operator of the motor vehicle or boat and also displayed on the identification plate affixed to the exterior of the motor vehicle or boat. No government motor vehicle or boat shall be operated without an identification plate affixed to the exterior of the motor vehicle plainly identifying it as a government motor vehicle or boat.

2. The Property and Supply Division shall maintain a record of all such government motor vehicles and boats identifying them by make, model, year, ROP Identification Number, date and manner of acquisition and the agency or agencies to which the motor vehicle or boat is assigned. There shall also be maintained a record of the date and manner of disposition of all such government motor vehicles and boats sold or otherwise disposed of. Such record shall identify the motor vehicle or boat by its ROP Identification Number and shall also identify the purchaser (if any) and the amount received upon sale or exchange.

3. Outside regular business hours, all government motor vehicles shall be parked in the parking area adjacent to the Bureau of Public Safety and the Social Security office, or such other secured area as may be designated by the head of the department, bureau, agency, board or commission to which the motor vehicle is assigned. Outside regular business hours, all government owned boats shall be stored at the government dock at M-Dock, or such other secured area as may be designated by the head of the department, bureau, agency, board or commission to which the boat is assigned. For purposes of this order, regular business hours for

other than the Bureau of Public Safety, and other agencies with respect to emergency vehicles, are defined as 7:30 a.m. to 4:30 p.m., Monday through Friday.

4. No government owned motor vehicle or boat shall be used outside regular business hours unless the operator of such motor vehicle or boat has obtained written authorization from the head of the department, bureau, agency, board, or commission to which the motor vehicle or boat has been assigned. Such authorization shall state the name of the person authorized to use the motor vehicle or boat, the ROP I.D. number of the motor vehicle or boat which the person is authorized to use, the purpose of the use and the time period for which the authorization is applicable. The authorization must also be signed by the person who issues it and state that person's official title. No authorization for use of a motor vehicle or boat shall be granted unless such use is clearly necessary for the conduct of government business. The operator of the motor vehicle or boat shall maintain the written authorization in his possession in the motor vehicle or boat during all times that he is using the motor vehicle or boat outside regular business hours.

5. Any motor vehicle or boat operator who fails to comply with this order shall be issued a letter of reprimand for the first. such offense. Any subsequent failure to comply with this Policy may result in suspension without pay for up to 15 days or other appropriate adverse action.

6. This Order shall become effective immediately and supersedes all prior Executive Orders, Administrative Directives or Policies which concern the use of government motor vehicles or boats and which are in any way inconsistent with the terms of this Order.

IN WITNESS WHEREOF, I have set my hand and affixed my seal this 6th day of September, 1988, in the State of Koror, Republic of Palau.

Thomas O. Remengesau
President
Republic of Palau