

### EXECUTIVE ORDER NO. 3

#### *Organization of the Executive Branch - Government of The Republic of Palau*

**WHEREAS**, Article VI of the Constitution of the Republic of Palau, in defining the responsibilities of the National Government, mandates the National Government to take positive action to attain the objectives and implement the policies of the National Government; and

**WHEREAS**, Article VIII, in Sections 2 and 5, provides for Presidential Cabinet consisting of the Vice President and the heads of the major Executive Departments as established by law with the Ministers appointed by the President with advice and consent of the Senate of the Olbiil Era Kelulau as implemented by Public Law No. 7-8-8; and

**WHEREAS**, Article VIII, in Section 6, establishes a Council of Chiefs to advise the President on matters concerning traditional laws, customs and their relationship to the Constitution and the laws of the Republic of Palau; and

**WHEREAS**, Article VIII in Section 7(1), requires the President of the Republic of Palau to enforce the law of the land; and

**WHEREAS**, Article XII, in Section 1 and as implemented by Public Law No. 7-8-13, establishes National Treasury, and in Section 2(a) and b(3) as implemented by Public Law No. 7-8-14, sets forth the Office of the Public Auditor, respectively; and

**WHEREAS**, Public Law No 7-8-8, in Section 4(6), authorizes the President to provide for the subdivisions of five major Executive Departments and to prescribe thereto their duties, responsibilities and functions by executive order; and

**WHEREAS**, said Public Law No. 7-8-8, in Section 5, empowers the President to establish, by executive order, offices and agencies within the Executive Branch and to prescribe thereto their duties, responsibilities and functions so as to assist the President, the Vice President and the Ministers in the performance of their duties, responsibilities and functions; and

**WHEREAS**, as an elected President of the Republic, it is incumbent upon me to organize the Executive Branch of the Government of the Republic of Palau in such a fashion so as to protect the public interest and well-being; to ensure delivery of governmental services to the general public; to assure political stability and economic self-sufficiency; and to focus national efforts and resources towards building a new nation;

**NOW, THEREFORE**, pursuant to the authority vested in me as the President of the Republic of Palau pursuant to the foregoing enumerated constitutional mandates and statutory requirements, it is ordered that the Executive Branch of the Government of the Republic of Palau shall be and is hereby formally and officially organized hereunder as follows:

I. OFFICE OF THE PRESIDENT, VICE PRESIDENT, COUNCIL OF CHIEFS AND EXECUTIVE DEPARTMENTS.

1. The Council of Chiefs is an advisory body to the President whose primary function is to advise and assist the President on matters concerning traditional laws, customs and their relationship to the Constitution and the laws of the Republic.
2. In addition to his duties and responsibilities by virtue of his office as Vice President of the Republic, the Vice President shall serve as the head of the Department of State.
3. The President's Cabinet shall consist of the Vice President and all the Ministers. The President shall chair all Cabinet meetings, and in his absence, the Vice President. Nothing in this part shall be construed to prohibit the designation of a Minister to chair any Cabinet meeting as may be necessary and appropriate from time to time.

II. DEPARTMENT OF ADMINISTRATION.

The Department of Administration shall have the following Bureaus, each of which shall contain Divisions and Offices which shall be responsible for major programs or administrative support areas in the Government of the Republic of Palau:

1. The Bureau of National Treasury:
  - a) Division of Finance and Accounting
  - b) Division of Tax and Revenue
  - c) Division of Property and Supply
2. The Bureau of Program and Budget:
  - a) Division of Planning and Programming
  - b) Division of Special Programs Coordination
  - c) Division of Budgeting
3. The Bureau of Public Service System:
  - a) Division of Personnel
  - b) Division of Manpower and Training

III. DEPARTMENT OF STATE.

The Department of State shall have the following Bureaus each of which shall contain certain Divisions and Offices which shall be responsible for major programs or administrative

support areas in the Government of the Republic of Palau:

1. The Bureau of Foreign Affairs:
  - a) Division of Foreign Relations
  - b) Division of International Trade
2. The Bureau of Domestic Affairs:
  - a) Division of National-State Relations
  - b) Division of Public Affairs
  - c) Division of Lands and Surveys

IV. DEPARTMENT OF SOCIAL SERVICES.

The Department of Social Services shall have the following Bureaus each of which shall contain Divisions and Offices which shall be responsible for major programs and administrative support areas in the Government of the Republic of Palau:

1. The Bureau of Education:
  - a) Division of Curriculum Development
  - b) Division of Elementary/Secondary Education
  - c) Division of Support Services
2. The Bureau of Health:
  - a) Division of Primary Health Care
  - b) Division of Clinical Services
  - c) Division of Dental Services
3. The Bureau of Community Services:
  - a) Division of Cultural Affairs
  - b) Division of Community Development

V. DEPARTMENT OF NATIONAL RESOURCES.

The Department of National Resources shall have the following Bureaus each of which shall contain certain Divisions and Offices which shall be responsible for major programs and administrative support areas in the Government of the Republic of Palau:

1. The Bureau of Resources and Development:
  - a) Division of Marine Resources

- b) Division of Agriculture
- c) Division of Conservation

2. The Bureau of Public Works:

- a) Division of Public Utilities
- b) Division of Design and Engineering
- c) Division of Operations and Maintenance

3. The Bureau of Commerce:

- a) Division of Investment
- b) Division of Transportation and Communications

4. The Bureau of Labor:

- a) Division of Employment Standards and Services

VI. DEPARTMENT OF JUSTICE.

The Department of Justice shall have the following Bureaus each of which shall contain Divisions and Offices which shall be responsible for major programs and support service in the Government of the Republic of Palau:

1. Bureau of Legal Services:

- a) Registrar of Corporations Division
- b) Civil Division
- c) Immigration Division
- d) Criminal Division

2. Bureau of Corrections and Rehabilitation:

- a) Division of Juvenile Administration
- b) Division of Prison Management
- c) Division of Jail Management

3. Bureau of Public Safety:

- a) Division of Law Enforcement
- b) Division of Fire Protection

VII. ADDITIONAL BUREAUS, DIVISIONS, OFFICES AND SUBDIVISIONS.

Bureaus and Divisions may be established or abolished by subsequent executive orders or by amendments to this Order; Provided, however, that independent (including temporary) agencies may be established and need not be organized under a Bureau and Division; FURTHERMORE, the Offices or Subdivisions, or such lesser offices as may be necessary, shall be placed within the appropriate Divisions thereof by subsequent implementing memoranda or directives which, when issued, shall become integral part of this Order.

*IN WITNESS WHEREOF*, I have hereunder set my hand and affixed my Seal this 31<sup>st</sup> day of August, 1981, in the State of Koror, Republic of Palau.

Haruo I. Remeliik  
President  
Republic of Palau