

EXECUTIVE ORDER NO. 162

Establishing a 'Computers in the Year 2000' Task Force' ('CiTY2000')

WHEREAS, The 'Year 2000' Computer problem, also known as the 'Y2K Problem' or the 'Millennium Bug Problem' has been recognized world-wide by business and government leaders to have the potential of causing serious disruptions to information technology that are critical to the orderly conduct of public and private business and to process control systems vital to the provision of public and private services (health, food, power, water, sewer, transportation, banking, insurance and telecommunications), thereby potentially endangering the health, welfare and safety of the Palauan people; and

WHEREAS, the impacts of the Year 2000 Computer Problem have already begun to appear and will increase in frequency and impact prior to January 1, 2000, and potentially well into the 21st Century; and

WHEREAS, the Republic of Palau must take the lead role in protecting its citizens from the impacts of the Year 2000 Computer Problem through the development of a nation-wide planning process which results in broad based identification of Y2K risks, public education and an appropriate technical response resulting in minimal negative impact.

NOW THEREFORE, by the power vested in me as President of the Republic of Palau and pursuant to the Constitution and the laws of the Republic of Palau, a 'Computers in the Year 2000 Task Force' (hereinafter "Task Force") is hereby created, replacing the Computer Compliance Committee (Y2K3C), created by Presidential Memorandum on November 7, 1998, to remain in existence until June 1st of the year 2000.

1. The Task Force shall be comprised of representatives of the following governmental agencies, and shall be assisted, as necessary, by additional employees and staff as assigned by the President:

- a. The Director of the Computer Center, who shall serve as the Chairman of the Task Force;
- b. The Acting Director for the Bureau of Revenue, Customs and Taxation, who shall act as the Vice-Chairman of the Task Force;
- c. One representative from the Office of the President, as designated by the President;
- d. One representative from the Office of the Vice-President, as designated by the Vice President;
- e. One representative from the Ministry of Health, as designated by the Minister;

- f. One representative from the Ministry of Resources and Development, as designated by the Minister;
 - g. One representative from the Ministry of Education, as designated by the Minister;
 - h. One representative from the Ministry of Commerce and Trade, as designated by the Minister;
 - i. One representative from the Ministry of Community and Cultural Affairs, as designated by the Minister;
 - j. One representative from the Ministry of State, as designated by the Minister, who shall act as the contact point for all communications with international organizations;
 - k. One representative from the Ministry of Justice, as designated by the Minister;
 - l. One representative from the Palau National Communications Corporation (PNCC), as designated by the PNCC Board of Directors;
 - m. One representative from the Palau Utilities Corporation (PUC), as designated by the PUC Board of Directors;
 - n. One representative from the Office of the Attorney General, as designated by the Attorney General;
 - o. One representative from the Palau Community College, as designated by the Board of Trustees;
 - p. One representative from the OEK Senate, as designated by the President of the Senate;
 - q. One representative from the OEK House of Delegates, as designated by the Speaker of the House;
 - r. One representative from the National Judiciary, as designated by the Chief Justice; and
 - s. One representative from the State Governor's Association, as designated by the Association.
2. The Task Force will have the following broad responsibilities:
- a. Develop broad planning objectives and criteria to respond to the Year 2000 Computer Problem;

- b. Compile computer and imbedded chip data in order to identify potential risks in the public and private sectors and to initiate the Year 2000 Computer Planning Process;
 - c. Identify and produce Task Force Outputs, both public and private, necessary to limit the impacts of the Year 2000 Computer Problem:
 - d. Identify appropriate representatives from the public sector and seek identified representatives from the private sector to assist in the implementation of the Task Force's Planning objectives and strategies; and
 - e. Establish public information strategies to keep the public advised of their risks from the Year 2000 Computer Problem.
3. Within these identified broad responsibilities, the Task Force shall undertake to achieve the following specific tasks:
- a. Develop a National Planning Proposal identifying those Planning activities necessary to achieve the Year 2000 Computer Planning objectives;
 - b. Identify critical requirements and constraints to developing the National Year Computer 2000 Plan, including domestic and international funding requirements;
 - c. Identify all public and private companies, organizations and entities with potential Y2K compliance issues;
 - d. Develop and prioritize an inventory list of systems, both public and private, that are potentially affected by the Year 2000 Computer Problem;
 - e. Prioritize the risks of main systems in terms of national economic and social losses, international impact and potential legal liabilities;
 - f. Identify the existing level of Y2K compliance in the public and private sector;
 - g. Identify and elaborate proposed initiatives for policy, regulation, legal and institutional measures and the anticipated benefits from these initiatives;
 - h. Quantify the scope of a remediation effort in terms of resource requirements and duration;
 - i. Identify alternate sources of from international and multinational organizations to assist in identifying and correcting Year 2000 Computer Problems;
 - j. Develop and implement a nation-wide public education and dissemination plan;

- k. Develop and elaborate the governments roles in responding to the Year 2000 Computer Problem;
 - l. Develop and elaborate the private sector's role in responding to the Year 2000 Computer Problem;
 - m. Develop and elaborate the states' roles in responding to the Year 2000 Computer Problem;
 - n. Create core working groups, within each Ministry, to implement the government's technical response to the plans developed by the Task Force;
 - o. Identify technical staff throughout the private sector to respond to and implement the planning initiatives of the Task Force;
 - p. Identify and respond to state compliance needs, efforts and funding requirements;
 - q. Prepare a testing and verification plan with certification criteria for Y2K compliance;
 - r. Establish Information Technology Standard Guidelines and Manual(s) setting forth PC, server and network standards, to include Y2K computer compliance standards, Y2K imbedded chip compliance standards, compatibility standards and other necessary standards, and incorporate into governmental procurement process.
 - s. Develop procedures and forms for response to private sector inquiries regarding governmental Y2K compliance;
 - t. Establish a Computer Resource Center to assist the private sector in identifying and resolving-Year 2000 Computer Problems,
 - u. Prepare a contingency plan to deal with alternate strategies in the event of a failure in systems affected by the Year 2000 Computer Problem; and
 - v. Identify and respond to other relevant issues and problems as deemed necessary by the Task Force.
4. The Task Force will initially meet in the Office of the President on a date set by the President and shall thereafter meet twice a month, as scheduled by the Task Force.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 2nd day of December, 1998, at the State of Koror, Republic of Palau.

Kuniwo Nakamura
President of the Republic of Palau