

Fourth Addendum to
EXECUTIVE ORDER NO. 116

*Amending the Organization of the Office of the President
of the Executive Branch (Executive Order No. 98)*

WHEREAS, since the installation of the Constitutional Government of the Republic of Palau on January 1, 1981, the basic framework of the Office of the President was set forth in Executive Order No. 98; and

WHEREAS, having obtained an independent status and with the anticipation of new government activities associated therewith, an amendment to the organization of the Office of the President is needed; and

WHEREAS, such an amendment will establish an office with responsibilities among which is to receive grievances regarding government services, programs and activities and propose solutions thereto;

NOW, THEREFORE, by virtue of the authority vested in me as President of the Republic of Palau, pursuant to the Constitution and applicable laws, it is hereby ordered that Executive Order No. 98, as amended, is further amended by this Fourth Addendum to Executive Order No. 116 in the following particulars with regard to the organization of the Office of the President.

Within the OFFICE OF THE PRESIDENT (PART I) the following changes:

Section 8. The Office of Ombudsman

The Office of an Ombudsman is to assist individuals with grievances regarding services, programs, or activities of the Government. The Ombudsman shall have no decision making authority, but is empowered to have inquiry and mediation functions. The Office of an Ombudsman shall be headed by an Ombudsman Officer who, with the assistance of staff, shall be responsible for the following duties and functions:

- i) To receive grievances regarding services, programs and activities provided by the Government and its agencies;
- ii) To review the merit(s) of each grievance and promptly seek to resolve and assist in the resolutions of said grievances;
- iii) To provide reports to the President with recommendations for improvement of government services;
- iv) To arrange and refer individuals with grievances to appropriate agencies as Ministries, Bureaus, programs, and/or activities for speedier resolution; and

v) To perform additional duties and responsibilities as established.

IN WITNESS WHEREOF, I have hereunder set my hand and affixed my official seal this 5th day of December, 1994, in the State of Koror, Republic of Palau.

Kuniwo Nakamura
President of the Republic of Palau