

ADMINISTRATIVE DIRECTIVE NO. 10 - 003

Directions for Compliance with Executive Order No. 277.

1. PURPOSE.

The purpose of this Administrative Directive is to provide direction to Government of the Republic of Palau Executive Branch Agencies (as defined below) for compliance with Executive Order No. 277, which established within the Office of the President an Office of Budget and Grant Oversight (“OBGO”). A copy of E.O. 277 is attached hereto.

II. POLICY.

It is the policy of the Government of the Republic of Palau Executive Branch that all Executive Branch ministries, bureaus, divisions, offices, authorities, boards, and commissions (hereinafter “Agency” or “Agencies”) assist and cooperate to the maximum extent with OBGO and with the Special Assistant to the President for Budget and Grant Matters so as to enable OBGO to perform the responsibilities assigned to it by E.O. 277. Further, it is the policy of the Government of the Republic of Palau Executive Branch that every Agency practice sound financial management and that before an Agency commits to making any non-recurring expenditure (e.g., an expenditure other than salaries and wages) there be a determination by OBGO that there is sufficient cash on hand to pay for such non-recurring expenditure. Finally, it is the policy of the Government of the Republic of Palau Executive Branch that every Agency applications or request for grants or grant funding and all other applications for grants and grant funding requiring the President’s approval, including applications or requests for an extension or renewal of existing grants or grant funding, be submitted to the OBGO before the applications or requests are submitted to the grantor government or agency.

III. DIRECTIVE.

Every Agency shall, within ten (10) days of the date of this Administrative Directive, designate and task an employee from within their Agency to work with OBGO, and shall advise OBGO of the identity of such person. Such persons shall be the liaison between their Agency and OBGO for the purpose of implementing E.O. 277, and shall make available such resources and provide all assistance, including all documents and files, as requested by the

OBGO, including unrestricted access to all computerized documents, files, records and other information identified by OBGO.

SO ORDERED AND DIRECTED this 17th of September, 2010.

/s/

Johnson Toribiong
President
Republic of Palau